EDD Employment
Development
Department
State of California

Wage History Request

Section A: Requestor Information
Full Name (Last, First, Middle Initial)
Other Name(s) Used – if applicable (Last, First, Middle Initial)
Mailing Address (Number, Street, and Apartment/Unit Number)

City	State	ZIP Code
Phone Number	Social Security Number (nine digits)*	
Years or Quarters of Request		

Section B: Third Party/Representative Authorization

I, _____, authorize the Employment Development Department
                            Print Name Here

to release a copy of my wage history to the following individual or representative:

Name of Individual/Entity
Mailing Address (Number, Street, and Apartment/Unit Number)
Phone Number

Signature	Date

This Authorization shall remain in effect for 90 days from date of signature or as otherwise specified. A copy of this Authorization shall be valid as the original.

Section C: Fax/Mailing Instructions (Do not send any other documentation with this request.)

By Fax: Employment Development Department	By Mail: Employment Development Department
Document Retrieval Unit, MIC 15A Fax: 1-916-449-1994	Document Retrieval Unit, MIC 15A PO Box 826880 Sacramento, CA 94280-0001

*Social Security number (SSN) will be used solely for the purpose of locating the requested records. If you choose not to provide your SSN, the Employment Development Department (EDD) may be unable to locate any or all requested records due to the EDD's use of the SSN for record identification and filing purposes. Privacy Act of 1974 Section 7(b) (Public Law 93-579).

Wage Request Requirements

The Employment Development Department (EDD) can provide you a list of wages subject to California reporting requirements, which were reported by your employers to the EDD for the most recent seven years. The wage information is provided by quarter only (no exact dates).

Note: Requests can be processed **only** if wages were reported to the EDD for the requested quarters. If there are no wage records for the quarters requested, **we will be unable to process your request** and you will be notified in writing.

- All requests **must** be in writing and require:

  - Full Name – Current legal name.
  - Other Names, if applicable – Include all names used to report wages (maiden name, married names, etc.).
  - Social Security Number (SSN) – Full SSN is required to accurately process your request.
  - Mailing Address – Response to the wage request will be sent to the mailing address provided in your request. We are unable to fax the requested information.
  - Years or Quarters of Requested History – Indicate the quarters and/or years requested. If no specified time frame is noted, only wages for the current year will be provided.
  - Signature – Request cannot be processed without a valid signature.
  - Date – Include month, day, and year the request is signed. This request is only valid for 90 days from the date the request is signed.

- Requests received without the required information **cannot be processed**.

- Requests may be faxed to **1-916-449-1994** or sent by mail to:

  > Employment Development Department
  > Document Management Group, MIC 15A
  > PO Box 826880
  > Sacramento, CA 94280-0001

- We provide employment information only, not Unemployment Insurance (UI) or Disability Insurance (DI) information. For information on UI or DI benefits earned, please use the contact numbers below:

  > ➢ UI: 1-800-795-0193
  > ➢ DI: 1-800-480-3287

- The EDD does not have federal information, copies of the Internal Revenue Service (IRS) *Wage and Tax Statements* (Form W-2) or Forms 1099. For more information about obtaining federal information or copies of Forms W-2 or 1099, you may contact the IRS:

  > ➢ IRS: 1-800-829-1040

Please allow two to four weeks for processing.

Note: The work history will **only** provide wages reported for **both your name and SSN**. If wages are reported for your SSN using any name other than the one listed on the request, the EDD cannot provide that wage information to you. If you suspect identity theft, contact the EDD Fraud Hotline at 1-800-229-6297.

If you have any additional questions regarding wage history requests, call 1-916-653-1672.