

Veterans' Employment-Related Assistance Program (VEAP) SFP 2015/ 16 Questions and Answers

April 1, 2016

PERFORMANCE OBJECTIVES

- **How are median earnings calculated, and is \$5,055 the earning for the quarter?**

The performance objective for median earnings is \$5,055 over six months as stated in Section 8, D-Performance Objectives of the [VEAP SFP 2015/16](#). Median is defined as the numerical value that separates the higher half from the lower half of earnings.

PARTNERSHIP AGREEMENT

- **Where can a sample of Partnership Agreement be found?**

There is no sample available. Partners may draft their own agreement letters based on the terms of their particular partnership. Grant applicants must include all the elements as required in the [VEAP SFP 2015/16](#) under Section 5 – Required Proposal Content, item 3. Partnerships (Page 10).

- **Can the Partnership Agreement and Match Letter from the local EDD JVSG staff be one document instead of two?**

No, each document must be submitted separately.

- **If the Local Workforce Development Board is the grant applicant, do they also need to submit a Partnership Agreement?**

Yes, Partnership Agreements are a mandatory requirement of the [VEAP SFP.2015/16](#)

- **Since you only want to see the Local Workforce Development Area and the local EDD JVSG program staff in the Partnership Agreement, should all other partners be discussed in Form 3-Partner Roles, Responsibilities, and Resources Chart, and in Commitment Letters(if they are providing match)?**

Partnership Agreements with the Local Area, and the local EDD JVSG program staff are a requirement of the VEAP SFP 2015/16. A separate Partnership Agreement must be submitted for each required partner. Although not required, all other partnerships should be detailed in a Partnership Agreement to be considered when making funding decisions.

PROPOSAL FORMAT/SUBMISSION

- **Is there a specific font/font size/spacing for the proposal narrative?**

Yes, the preferred format elements are Arial font, 12 point and single spaced.

- **Is there a preference if the proposals are printed single or double-sided?**

There is no established preference.

- **Is the compact disk is to be submitted in addition to the 4 hard copy sets?**

Yes, this is correct.

- **In lieu of a compact disk, will EDD accept a flash/thumb drive that includes the proposal?**

No, only a compact disk will be accepted at this time.

TRAINING

- **If awarded, how will the CalJOBSSM training be provided?**

The EDD Project Manager assigned to the awardee (subrecipient) will coordinate the CalJOBSSM training.

- **Are VEAP grantees required to use only training providers on the Eligible Training Provider List?**

Although it is not required to select a training provider from the Eligible Training Provider List, it is recommended.

DEFINITIONS

- **What is the difference between a Special Disabled Veteran and a Disabled Veteran as mentioned in the SFP?**

The [Department of Labor's Jobs For Veterans State Grants Glossary of Terms](#) provides the following definitions:

Special Disabled Veteran - (1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary for a disability rated at (a) 30 percent or more, or (b) 10 or 20 percent in the case of a veteran who has been determined under section 3106 of this title to have a serious employment handicap; or (2) a person who was discharged or released from active duty because of a service-connected disability.

Disabled Veteran - (1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Secretary, or (2) A person who was discharged or released from active duty because of a service-connected disability.

- **Is “Recently Separated” a different priority group than the “Recently Separated and Unemployed 27+ weeks” (Veterans with Significant Barriers)?**

Yes, the “Recently Separated” and “Significant Barriers” are different groups. However, these may overlap. Please refer to [VEAP SFP 2015/16](#) Section 1, C. Eligible Veterans (Page 5).

- **Is a Local Workforce Development Area the same as a Local Workforce Development Board as a required partner?**

Although a Local Area and a Local Board are not considered the same by definition, either one will fill the requirement in the Partnership Agreement. A separate Partnership Agreement with the local EDD JVSG program staff is also required. A list of the Local Areas can be found at:

http://www.edd.ca.gov/Jobs_and_Training/Local_Area_Listing.htm

- **What is the definition of “Full-Time Employment”?**

The Fair Labor Standards Act (FLSA) does not define full-time employment or part-time employment. This is generally determined by the employer. Whether an employee is considered full-time or part-time does not change the application of the FLSA, nor does it affect the application of the Service Contract Act or Davis-Bacon; and related acts, wage, and fringe benefit requirements.

In California a full-time work week is 40 hours per week, unless the employer can demonstrate that less than 40 hours per week is full-time employment in its regular course of business. Full-time employment is determined by industry standards and their business practices. These standards are influenced by particular business operations to include the days and hours the business is functioning.