



Subgrantee Name

01 Application Number

WORKFORCE INVESTMENT ACT

02 Agency Code

DATA ELEMENT VERIFICATION

Social Security Number

Last Name

First Name / Middle Initial

Section A - Birth Date

(One or more documents from this column is required)

- Baptismal Record
- Birth Certificate
- DD-214
- Report of Transfer or Discharge
- Driver's License
- Federal, State or Local ID Card
- Passport
- Hospital Record of Birth
- Public Assist/Social Services records
- School Records or ID Card
- Work Permit
- Cross Match with Vital Statistics
- Tribal Records

Date: _____ Case Worker Signature: _____

Section B - Income Eligibility

- Low Income Y or N
- Documentation: _____
- TANF Y or N
- Documentation: _____
- Other Public Assistance Y or N
- Documentation: _____

Section C - Dislocated Worker

(One or more documents from this column is required)

- Verification of Employer
- Rapid Response List
- Notice of Layoff
- Public Announcement w/ follow-up cross-match w/ UI
- Self-Attestation

Section D - Selective Services

(One or more documents from this column is required)

- Acknowledgement Letter
- DD-214
- Screen Print of the Selective Service Verification
- (Internet site: www.gov/regverification1.asp)*
- Selective Service Status Information Letter
- Selective Service Registration Card
- Selective Service Registration Record (Form 3A)
- Selective Service Verification Form
- Stamp Post Office Receipt of Registration
- Other (see case notes)

Section E - Veteran Status

(One or more documents from this column is required)

- DD-214
- Veterans Administration Letter or Record

Date: _____ Case Worker Signature: _____

Section F - U.S. Work Authorization *

Document that Satisfies List A or a combination of List B and List C of Form I-9

Select one or more documents from List A or one document from both List B and List C

List A - Verification Document that Establishes both Identity and Employment Eligibility

1. U.S. Passport (unexpired or expired)
2. Permanent Resident or Alien Registration Card
3. Unexpired Foreign passport
4. Employment Authorization Document w/photo
5. Unexpired 1) foreign passport and 2) Arrival-Departure Record

List B - Verification Document that Establishes Identity

1. A state issued Driver's License or ID card
2. ID card issued by federal, state or local govt
3. School ID card with a photograph
4. Voter's registration card
5. U.S. Military card or draft record
6. Military Dependent's ID card
7. U.S. Coast Guard Merchant Mariner Card
8. Native American tribal document
9. Driver's license issued by Canadian government

List C - Verification Document that Establishes Employment

1. U.S. Social Security card
2. Certification of Birth Abroad
3. Original or certified copy of a birth certificate
4. Native American Tribal document
5. U.S. Citizen ID Card (Form I-197)
6. ID card for use of Resident Citizen in the U.S.
7. Employment authorization document

For persons under age 18 who are unable to present a document listed above:

10. School record or report card
11. Clinic, doctor or hospital record
12. Day-care or nursery school record

* For additional information related to U.S. Work Authorization, see Form I-9.