

**California Green Jobs Corps PY 2008-09 SFP
Questions and Answers**

May 14, 2009

Community Forum

1. The SFP mentions that a community forum must be held by May 15, 2009. What is meant by “community forum?” Is this a publicly noticed meeting?

No, this is not a formal “public noticed” meeting. Lead applicants must host a community forum, which is a meeting that is open to the community at large, encourages involvement and participation from potential partners, and provides an opportunity for community members to learn more about the California Green Jobs Corps. Lead applicants should make an effort to disseminate information about their forum to a broad range of community members, organizations, etc. Lead applicants are encouraged to send forum details (date, time, location, contact for additional information) to CaliforniaVolunteers at GreenJobsCorps@CaliforniaVolunteers.ca.gov. CaliforniaVolunteers will post this information to its website.

2. My organization would like to attend one of the forums listed on the CaliforniaVolunteers website. Do I contact the lead agency directly to register to attend or can my staff just attend?

Community forum events are open to interested organizations and the community at large. There are no pre-registration requirements and all interested parties are welcome to attend.

General

1. In regards to California Green Jobs Corps branding on page 10, can the uniform just be a t-shirt with the logo, or does it have to be more than that?

A Green Jobs Corps program could select a t-shirt with a logo as its uniform. To connect participating youth as part of a statewide program and to maximize visibility for the California Green Jobs Corps program, grantees are required to provide members with uniforms or other items that include the California Green Jobs Corps logo. Grantees will have the flexibility to determine the most appropriate uniform and placement of the logo. For example, in some settings and program designs, members might wear a uniform shirt and cap which both display the logo. In other settings, a pin, polo shirt or t-shirt with logo would be more suitable.

2. Is the service process flowchart included in the 10-page limit?

Yes, the service process flowchart is included in the 10-page limit.

Match

1. What does a “Commitment letter” entail?

A letter of commitment is used to document and verify cash/in-kind match and must be included as an attachment to the proposal. All commitment letters must contain the dollar amount of the match, how the match will be used specifically for this project, a contact person, telephone number and be dated in the month of May 2009. Match amounts will be verified by the state prior to selection of the grant award. Match amounts not included in commitment letters will not be counted.

2. Are only letters that provide a cash/in-kind match allowable as attachments to the application? Can applications include letters from employers that do not specifically identify a dollar match value?

Commitment letters verifying cash/in-kind match should be attached to the application. Letters from employers that are not match commitment letters will not be considered in the scoring process.

Partner Roles and Responsibilities

1. Can a city government be one of the partners?

Yes, a city government may be one of the partners. Partnerships must include a Local Workforce Investment Board, a Community College or Community College District, a nonprofit organization and an employer. Any additional partners are strongly encouraged and may include the state and certified local conservation corps, national service programs, K-12/adult education, labor management partnerships, environmental organizations, youth advocacy groups, city government, etc.

2. Is it appropriate to include letters of support from our partners with the application?

No, letters of support are not part of the review process and should not be included.

Target Population

1. Must applications serve the entire age range (16 to 24) specified or can they target specific age groups (out of school older youth 19 to 24). Is there any competitive disadvantage to only serving older or younger youth?

No, applications do not need to serve the entire age range. The applicant may select a specific age group to target within the age ranges of 16 to 24. There is no competitive disadvantage to only serving one age group.

2. Are proposals that target more specific sub-populations (e.g., Transitional Foster Youth) discouraged in lieu of applications that target a variety of groups?

Proposals that target specific sub-populations are not discouraged as long as they target at-risk youth who are in or out of school, and 16-24 years of age.