

**Youth Career Technical Education
SFP PY 2010/11**

Questions and Answers

May 17, 2011

Applicant Eligibility

1. The eligible agencies listed in the SFP state secondary schools. Can you define what are secondary schools? My agency is approved by BPPVE. Is this considered a secondary school?

For the purposes of this Solicitation for Proposals (SFP), a secondary school is defined as a nonprofit institutional day or residential school including a public secondary charter school, that provides secondary education, as determined under State law, except that the term does not include any education beyond grade 12. [WIA Title I, Section 101(40); NCLB Act Title IX, Part A, Section 9101(38)]. In other words, any educational institution that can issue a high school diploma or its equivalent is considered a secondary school. If your agency falls under a “secondary school” as defined above, then you would be eligible to apply.

2. Can County Offices of Education apply for the Youth Career Technical Education (CTE) grant?

Yes, County Offices of Education are eligible to apply for the Youth CTE SFP, as defined above (see Applicant Eligibility #1).

3. This question is in regard to who can apply for this grant. I am an administrator in an Adult Education program in California. Is this grant something individual agencies apply for or is it something that comes down to Workforce Investment Boards (WIBs) and then the local agencies apply through them for funding? I work for Sacramento City Unified School District, Adult Education Career and Technical Preparation Division. We do have internships set up for our medical programs already.

Yes, the Sacramento City Unified School District is an eligible applicant for the Youth CTE SFP, as defined above (see Applicant Eligibility #1).

4. Do County Offices of Education fall in the secondary school category?

Yes, County Offices of Education are eligible to apply for the Youth CTE SFP, as defined above (see Applicant Eligibility #1).

Applicant Requirements

1. Quick question about the mandated secondary school partnership that was indicated on page 5, section C “Eligible Applicants” of the CTE SFP.

What type of partnership needs to be developed with the secondary school? To what extent? Recruit from secondary schools? Collaborate with secondary schools to include some of those students into the program? Please help with some examples of previous programs’ collaborations with secondary schools.

The required partnership with secondary schools in this SFP is intended “to strengthen links between secondary and postsecondary schools.” This link is an important school-to-work transition strategy, helping all students make the connection between school and employment. The extent of the partnership depends on the age group that the applicant serves. If the applicant serves youth ages 16-18, the development of the partnership is crucial to provide the bridge between secondary schools and community colleges. If the applicant serves youth ages 19-24, it is expected that the relationship between the applicant and the secondary school will be strengthened to allow a future pipeline for students coming from the secondary school to the applicant’s CTE program.

2. The SFP states that Secondary Schools are a required partner. As a County Office of Education, we run our own alternative education secondary schools. We also partner with our secondary school districts and provide extensive CTE services through the Regional Occupational Program and through the School to Career programs we operate on behalf of all the secondary schools in Marin County, many in partnership with our local Workforce Investment Board and our local community colleges. Are we eligible to be the secondary partner for this SFP?

Yes, the County Office of Education is eligible to be the secondary school partner for the Youth CTE SFP, as defined in Applicant Eligibility #1.

General

1. Once awarded funding, will the lead agency have to procure partners through a competitive procurement process?

For the “required” partners under this proposal, the grantee does not need to go through a procurement process. However, for other subrecipients, the grantee will need to follow their local procurement procedures.

2. Can you help me to understand SFP Form 6, whether the funding received related to youth projects is strictly related to funding received outside the formula allocation or whether a jurisdiction should include the formula allocation funding source as well.

The Past/Present Performance Project Form (SFP Form 6) must be completed by the applicant for ALL funding received relating to youth projects, regardless of the funding source.