

INFORMATION NOTICE

WORKFORCE SERVICES

Number: WSIN13-26

Date: November 27, 2013

Expiration Date: 12/27/15

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: FUNDING FOR ADA SURVEYS IN AJCC PARTNER SITES

The purpose of this Information Notice is to inform the Workforce Development Community that the Employment Development Department (EDD) is willing to contribute financially toward the cost of conducting Americans with Disability Act (ADA) surveys.

Before the EDD can enter into a sublease agreement with a America's Job Center of CaliforniaSM (AJCC) partner, the site must be fully ADA compliant. This process begins with an ADA survey being conducted by a licensed architect to detail and outline any ADA deficiencies in the building.

AJCC partners may have difficulties getting the surveys completed due to their associated costs. In some cases, this requirement has curtailed lease negotiations or prevented EDD staff from moving into partner sites.

Effective October 7, 2013, AJCC partners who are required to complete an ADA survey for an EDD sublease agreement can receive a 50 percent reimbursement from EDD for the costs related to its completion. This reimbursement is capped at \$5,000 per survey.

We hope this policy change will assist our efforts to better integrate EDD with local partner services. If you have questions or need more information regarding this policy, please contact Rick Deraiche at (831) 461-4370 or Rick.Deraiche@edd.ca.gov.

/S/ JOSÉ LUIS MÁRQUEZ, Chief
Workforce Services Division

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.