

DRAFT DIRECTIVE TRANSMITTAL
WORKFORCE SERVICES

Number: WSDD-12

Date: July 7, 2008

69:123:cs:12127

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: 2008 70 PERCENT LLSIL AND POVERTY GUIDELINES

IMMEDIATE ACTION

Bring this draft to the attention of the appropriate staff.

E-MAIL COPY TRANSMITTED

Number of pages (including coversheet): 7

If there are any problems with this transmittal, please call the Pagemaster at 916/654-8008.

SUBJECT MATTER HIGHLIGHTS:

PLEASE NOTE: Please review and comment on the attached draft directive.

This directive issues the 2008 70 percent Lower Living Standard Income Level and the 2008 poverty guidelines.

COMMENTS ARE DUE BY:

7/31/08

Comments can be submitted through one of the following ways:

- 1) **Fax** — WSD, Attention: **Jennifer Araujo** at 916/654-9753
- 2) **E-Mail** — Jennifer.Araujo@edd.ca.gov (Include “draft comments” in the subject line)
- 3) **Mail** — WSD / P.O. Box 826880 / MIC 69 / Sacramento, CA 94280-0001

All comments received by the end of the comment period will be considered before the final directive is issued. The Workforce Services Branch does not respond individually to each comment received. However, a summary of comments will be released with the final directive. **Comments received after the specified due date will not be considered.**

If you have any questions, contact your WSD Regional Advisor at (916) 654-7799.

DRAFT DIRECTIVE

WORKFORCE SERVICES

Number:

Date:

69:123:cs:12127

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: 2008 70 PERCENT LLSIL AND POVERTY GUIDELINES

EXECUTIVE SUMMARY:

Purpose:

This directive issues the 2008 70 percent Lower Living Standard Income Level (LLSIL) published by the Secretary of Labor in the Federal Register on April 25, 2008. It also issues the 2008 poverty guidelines published by the U.S. Department of Health and Human Services (HHS) in the Federal Register on January 23, 2008.

Scope:

The LLSIL and poverty guidelines are used to establish low-income status for Workforce Investment Act (WIA) Title I programs. Local Workforce Investment Areas (LWIA) use the LLSIL to determine eligibility for youth, eligibility for employed adults for certain services, self-sufficiency, and eligibility for the Work Opportunity Tax Credit. The LWIAs should consult the WIA and its regulations, and preamble for more specific guidance.

Effective Date:

The 2008 LLSIL and 2008 poverty guidelines became effective on their dates of publication in the Federal Register, April 25, 2008 and January 23, 2008, respectively.

REFERENCES:

- WIA Section 101(24), 101(25), 127(b)(2)(C), 132(b)(1)(B)(v)(IV), 134(d)(3)(A)(ii),
- Title 20 of the Code of Federal Regulations (Title 20 CFR), Section 663.230
- Federal Register, Volume 73, Number 112, WIA; LLSIL; Correction (June 10, 2008)
- Federal Register, Volume 73, Number 81, WIA; LLSIL (April 25, 2008)
- Federal Register, Volume 73, Number 15, Annual Update of the HHS Poverty Guidelines (January 23, 2008)

EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice). TTY users, please call the California Relay Service at 711.

STATE-IMPOSED REQUIREMENTS:

This directive contains one State-imposed requirement, which is in ***bold italic*** print.

FILING INSTRUCTIONS:

This directive supersedes WIA Directive WIAD06-22 dated June 29, 2007. Retain this directive until further notice.

BACKGROUND:

The WIA Section 101(25)(B) sets the criteria LWIAs use in determining whether an individual is a low-income individual. This criteria includes two sets of data: the poverty guidelines, as published by HHS, and 70 percent of the LLSIL, as determined by the Secretary of Labor. The LWIAs use the higher of these two measures to establish low-income status for eligibility purposes of WIA Title I Programs. The WIA requires annual revisions to both sets of data.

All LWIAs use the same poverty guidelines. However, the LLSIL identifies maximum qualifying income levels for residents in either of two broad geographic designations: metropolitan and nonmetropolitan areas. Metropolitan income levels apply to residents living within Metropolitan Statistical Areas (MSA) as defined by the Office of Management and Budget. Nonmetropolitan income levels apply to places with populations under 50,000. In addition to the broad metropolitan and nonmetropolitan designations, the Department of Labor identifies three MSAs in California that have unique LLSILs: the San Diego MSA, the Los Angeles/Riverside/ Orange County MSA, and the San Francisco/Oakland/San Jose MSA.

POLICY AND PROCEDURES:

1. Select the appropriate table for use by your LWIA from the five tables in the attachment. ***(In those instances where a LWIA encompasses both metropolitan and nonmetropolitan areas, the State has designated the higher of the LLSIL figures for use within the entire LWIA).***
2. Use the higher of either the LLSIL or the poverty guideline for the appropriate family size to determine low-income status. A comparison of the applicant's actual family income during the six-month income determination period with the six-month figures on the charts enables the reviewer to immediately determine income status.
3. The WIA, together with Title 20 CFR 663.230, requires LWIBs to set the criteria for determining whether employment leads to self-sufficiency. **At a minimum**, such criteria must provide that self-sufficiency means employment that pays at least 100 percent of the LLSIL established for a LWIA.

ACTION:

Notify all affected staff of the changes to the LLSIL and poverty guidelines in this directive.

INQUIRIES:

If you have any questions, please contact your [Regional Advisor](#) at (916) 654-7799.

BILL BURKE
Assistant Deputy Director
Workforce Services Branch

BOB HERMSMEIER
Chief
Workforce Services Division

Attachment

A

F

T

**2008 70 PERCENT LOWER LIVING STANDARD INCOME LEVEL (LLSIL)
AND POVERTY GUIDELINES**

The LLSIL and poverty guidelines are used to establish low-income status for Workforce Investment Act (WIA) Title I programs. Local Workforce Investment Areas (LWIA) use the LLSIL to determine eligibility for youth, eligibility for employed adults for certain services, self-sufficiency, and eligibility for the Work Opportunity Tax Credit. The LWIAs should consult the WIA and its regulations, and preamble for more specific guidance.

Tables 1 through 5 show the 70 percent LLSIL and the poverty guidelines for western metropolitan and nonmetropolitan areas, and for three specific Metropolitan Statistical Areas in California. In addition, each LLSIL table includes the 100 percent LLSIL that establishes the Department of Labor's minimum self-sufficiency levels. The last column in each table shows the amount to be added to the figure for a family of six for each additional family member.

Since the income received during the six-month period immediately prior to the individual's application for WIA funded services is used for income determination, each chart below shows the six-month, as well as the annual, figures for each family size. A comparison of the applicant's actual family income during the six-month income determination period with the six-month figures on the charts enables the reviewer to immediately determine an individual's eligibility.

Effective Dates: LLSIL: April 25, 2008
Poverty Guidelines: January 23, 2008

Table 1—San Diego Metropolitan Statistical Area							
LWIAs	San Diego Consortium						
Family Size							
	1	2	3	4	5	6	Each Add'l add
70% LLSIL							
Annual	\$ 10,453	\$ 17,124	\$ 23,512	\$ 29,021	\$ 34,248	\$ 40,055	\$ 5,807
6 Months	\$ 5,227	\$ 8,562	\$ 11,756	\$ 14,511	\$ 17,124	\$ 20,028	\$ 2,904
100%	\$ 14,933	\$ 24,463	\$ 33,588	\$ 41,459	\$ 48,926	\$ 57,222	\$ 8,296
Poverty Guidelines							
Annual	\$ 10,400	\$ 14,000	\$ 17,600	\$ 21,200	\$ 24,800	\$ 28,400	\$ 3,600
6 Months	\$ 5,200	\$ 7,000	\$ 8,800	\$ 10,600	\$ 12,400	\$ 14,200	\$ 1,800

Table 2—Los Angeles/Riverside/Orange County Metropolitan Statistical Area

LWIAs	Anaheim Foothill E&T Consortium Pacific Gateway (formerly Long Beach City) Los Angeles City	Los Angeles County Orange County Riverside County Santa Ana City San Bernardino City	San Bernardino County SELACO Consortium South Bay Consortium Ventura County Verdugo Consortium				
Family Size							
	1	2	3	4	5	6	Each Add'l add
70% LLSIL							
Annual	\$ 9,774	\$ 16,017	\$ 21,991	\$ 27,148	\$ 32,036	\$ 37,470	\$ 5,434
6 Months	\$ 4,887	\$ 8,009	\$ 10,996	\$ 13,574	\$ 16,018	\$ 18,735	\$ 2,717
100%	\$ 13,963	\$ 22,882	\$ 31,416	\$ 38,783	\$ 45,765	\$ 53,528	\$ 7,763
Poverty Guidelines							
Annual	\$ 10,400	\$ 14,000	\$ 17,600	\$ 21,200	\$ 24,800	\$ 28,400	\$ 3,600
6 Months	\$ 5,200	\$ 7,000	\$ 8,800	\$ 10,600	\$ 12,400	\$ 14,200	\$ 1,800

Table 3—San Francisco/Oakland/San Jose Metropolitan Statistical Area

LWIAs	Alameda County Contra Costa County Marin County Napa County NOVA Consortium	Oakland City Richmond City San Benito San Francisco City/Co. San Jose/Silicon Valley	San Mateo County Santa Cruz County Solano County Sonoma County				
Family Size							
	1	2	3	4	5	6	Each Add'l add
70% LLSIL							
Annual	\$ 9,809	\$ 16,073	\$ 22,060	\$ 27,233	\$ 32,138	\$ 37,587	\$ 5,449
6 Months	\$ 4,904	\$ 8,037	\$ 11,030	\$ 13,617	\$ 16,069	\$ 18,794	\$ 2,725
100%	\$ 14,013	\$ 22,961	\$ 31,514	\$ 38,904	\$ 45,911	\$ 53,696	\$ 7,500
Poverty Guidelines							
Annual	\$ 10,400	\$ 14,000	\$ 17,600	\$ 21,200	\$ 24,800	\$ 28,400	\$ 3,600
6 Months	\$ 5,200	\$ 7,000	\$ 8,800	\$ 10,600	\$ 12,400	\$ 14,200	\$ 1,800

Table 4— Metropolitan Areas

LWIAs	Fresno County Golden Sierra Consortium Imperial County Kern/Inyo/Mono Consortium Kings County Madera County Merced County	Monterey County NoRTEC Consortium North Central Consortium Sacramento City/Co. San Joaquin County San Luis Obispo County Santa Barbara County	Stanislaus County Tulare County Yolo County				
Family Size							
	1	2	3	4	5	6	Each Add'l add
70% LLSIL							
Annual	\$ 9,240	\$ 15,142	\$ 20,790	\$ 25,665	\$ 30,285	\$ 35,422	\$ 5,137
6 Months	\$ 4,620	\$ 7,571	\$ 10,395	\$ 12,833	\$ 15,143	\$ 17,711	\$ 2,569
100%	\$13,200	\$21,632	\$ 29,700	\$ 36,664	\$ 43,264	\$ 50,603	\$ 7,339
Poverty Guidelines							
Annual	\$ 10,400	\$ 14,000	\$ 17,600	\$ 21,200	\$ 24,800	\$ 28,400	\$ 3,600
6 Months	\$ 5,200	\$ 7,000	\$ 8,800	\$ 10,600	\$ 12,400	\$ 14,200	\$ 1,800

Table 5—Nonmetropolitan Areas

LWIAs	Humboldt County Mendocino County	Mother Lode Consortium					
Family Size							
	1	2	3	4	5	6	Each Add'l add
70% LLSIL							
Annual	\$ 8,924	\$ 14,626	\$ 20,081	\$ 24,786	\$ 29,252	\$ 34,212	\$ 4,960
6 Months	\$ 4,462	\$ 7,313	\$ 10,041	\$ 12,393	\$ 14,626	\$ 17,106	\$ 2,480
100%	\$ 12,749	\$ 20,894	\$ 28,687	\$ 35,409	\$ 41,789	\$ 48,875	\$ 7,086
Poverty Guidelines							
Annual	\$ 10,400	\$ 14,000	\$ 17,600	\$ 21,200	\$ 24,800	\$ 28,400	\$ 3,600
6 Months	\$ 5,200	\$ 7,000	\$ 8,800	\$ 10,600	\$ 12,400	\$ 14,200	\$ 1,800