

INFORMATION NOTICE

WORKFORCE SERVICES

Number: WSIN13-35

Date: January 9, 2014
Expiration Date: 2/9/16
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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: JTA FINAL PARTICIPANT REPORTING

This Information Notice provides instructions and **revised** dates regarding participant reporting under the Workforce Investment Act in preparation for the implementation of the New CalJOBSSM Phase IB system, scheduled for **May 5, 2014**.

At the end of the business day on **Friday, April 25, 2014**, the Job Training Automation (JTA) system will be programmed to “read only” access. Therefore, to ensure that the most current information is captured in the data conversion to the New CalJOBSSM Phase IB system, the deadline to input or load data into the JTA system and to submit your Individual Participant Data (IPD), will be **5:00 p.m. on Friday, April 18, 2014**. All IPD transmissions must be error free and loaded successfully in order to be considered timely. Any data collected after your final IPD submission into the JTA system will need to be entered into the New CalJOBSSM Phase IB system after its implementation, but no later than **June 4, 2014**, in order to meet federal performance reporting and to avoid a cash hold.

If you have questions related to the information discussed in this notice, please contact Socorro Davila-Garcia, Program Reporting and Analysis Unit, at 209-941-1903. For JTA and/or CalJOBSSM system questions, please call the CalJOBSSM Help Desk at 916-653-0202.

/S/ JOSÉ LUIS MÁRQUEZ, Chief
Workforce Services Division

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