

INFORMATION NOTICE

WORKFORCE SERVICES

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: RESOURCES FOR FREE TAX PREPARATION AND FILING

This Information Notice informs the Workforce Development Community about Free File and other web-based resources for free federal income tax preparation.

Free File

Free File is a service that offers free online federal tax preparation and e-filing options for taxpayers that have an adjusted gross income of \$58,000 or less in tax year 2013. For more information about Free File, please visit www.freefile.irs.gov/.

VITA

The [IRS Volunteer Income Tax Assistance \(VITA\) program](#) offers free tax preparation help to people who cannot prepare their own tax returns and whose income is \$52,000 or less. To locate the nearest VITA site, call 1-800-906-9887 or visit irs.treasury.gov/freetaxprep/. For further information about VITA in California, please visit www.ftb.ca.gov/individuals/vita/index.shtml.

TCE

The Tax Counseling for the Elderly (TCE) program provides free tax counseling and basic income tax return preparation to people ages 60 and older. Working with TCE, the American Association of Retired Persons (AARP) also offers a free tax counseling program for older individuals. For more information on TCE, call 1-800-906-9887. To locate the nearest AARP Tax-Aide site, call 1-888-227-7669 or visit [AARP's website](#).

Local Workforce Investment Area (local area) staff are encouraged to publicize these tax preparation resources to customers visiting an America's Job Center of CaliforniaSM (AJCC). The [Free File](#) website provides a number of useful materials. Additionally, local area staff can order free printed Free File flyers and posters from the IRS National Distribution Center by calling 1-800-Tax-Form (1-800-829-3676). Staff should make use of these materials where possible, display posters in their AJCCs, and become familiar with the Free File website in order to share information about this service with AJCC customers. Although established priorities for computer use at AJCC locations remain unchanged, local areas may choose to make computers available for free federal tax filing as resources permit.

/S/ JOSÉ LUIS MÁRQUEZ, Chief
Workforce Services Division

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.