



## PROGRAM YEAR 2015 PARTICIPANT AND PERFORMANCE REPORTING

This provides participant reporting timelines for Program Year (PY) 2015 year-end reporting consistent with the Department of Labor’s (DOL) guidance published in Training and Employment Guidance Letter [\(TEGL\) 22-15](#). As a reminder, the performance reporting requirements referenced in section 136 of the *Workforce Investment Act* remain in effect until the *Workforce Innovation and Opportunity Act* performance requirements are fully implemented; the latter requirements don’t take effect until July 1, 2016.

The following are key dates for PY 2015 participant data reporting in CalJOBS<sup>SM</sup> and to the DOL:

DATE	ACTION
July 1, 2016	WSB will request the California base wage, WRIS, and FEDES files from the CalJOBS vendor and submit them for matching against the employer wage file.
July 15, 2016	Employer wage match data will be reported in CalJOBS.
July 29, 2016	All participant data must be reported in CalJOBS to meet the 30 day lockdown policy referenced in the CalJOBS Participant Reporting Directive WSD13-11.
August 1, 2016	EDD will begin to submit the 4 <sup>th</sup> quarter Workforce Investment Act Standardized Record Data (WISARD) file to DOL.
August 14, 2016	4 <sup>th</sup> quarter WISARD file due to DOL.
August 29, 2016	Last day for Local Workforce Development Areas (Local Areas) to input supplemental data for participants included in the PY 2015 Annual Report to the DOL.
September 1, 2016	EDD will begin to submit the WISARD file to DOL.
September 15, 2016	PY 2015 Annual Report due to DOL.
October 3, 2016	California Workforce Development Board approves and submits the California PY 2015 Annual Report to DOL.

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

For those employed participants not found via the employer wage file matching, Local Areas must submit supplemental outcome data no later than August 29, 2016. Please note, the PY 2015 Annual Report reflects outcomes for clients leaving the program prior to September 30, 2015, except in the case of Youth Literacy or Numeracy Gains, which reflects gains for active clients through June 30, 2016.

The following are key dates to determine the participants that will be included in the PY 2015 Annual Report:

<b>Time Periods for PY 2015 Annual Report Performance</b>	
<b>Due Date: October 1, 2016</b>	
<b>Reporting Item</b>	<b>Time Period (Exit Cohort) to Be Reported</b>
Total Participants	07/1/15 to 6/30/16
Total Exitors	04/1/15 to 3/31/16
<b>Adult and Dislocated Worker Performance Measures</b>	
Entered Employment Rate	10/1/14 to 9/30/15
Employment Retention Rate	04/1/14 to 3/31/15
Average Earnings	04/1/14 to 3/31/15
<b>Youth (14-21) Performance Measures</b>	
Youth Placement in Employment or Education	10/1/14 to 9/30/15
Youth Attainment of a Degree or Certificate	10/1/14 to 9/30/15
Youth Literacy or Numeracy Gains	07/1/15 to 6/30/16

If you have questions related to this information, please contact Roy Staton with the Program Reporting and Analysis Unit at 916-654-8295. For CalJOBS system questions, please contact the CalJOBS Operations Unit at 916-653-0202.

/S/ JOSÉ LUIS MÁRQUEZ, Chief  
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