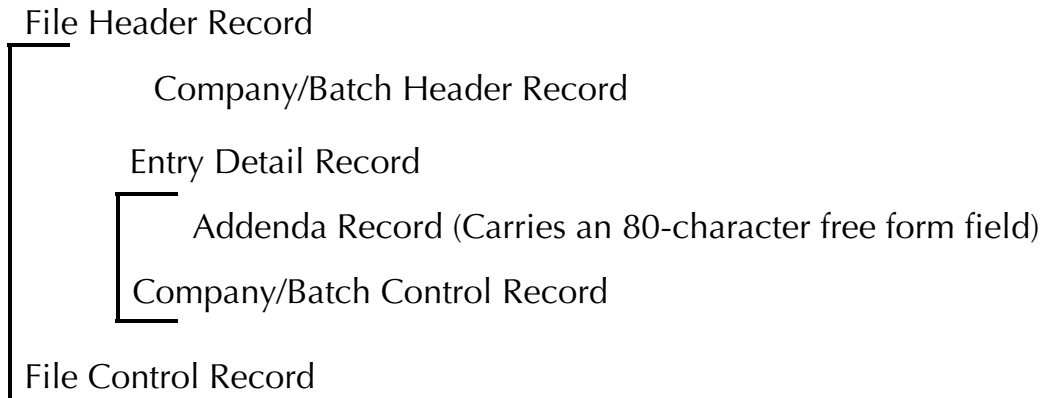


INFORMATION FOR YOUR BANK

Effective July 1, 2016

NACHA RECORD FORMATS FOR CCD + ENTRIES

National Automated Clearing House Association (NACHA) record formats for CCD + entries flow in the following order:



For more specific information on NACHA formats, specifications, and definitions, refer to the NACHA rule book. You can obtain a copy of the NACHA rule book from your bank or Western Payments Alliance at www.wespay.org or call 415-433-1230.

Note: If you are using a payroll service or bank program to make your payments to the EDD, check with your payroll service or bank to ensure they are using your valid eight-digit EDD employer payroll tax account number to submit your payments, and NOT your federal employer identification number.

Effective July 1, 2016

CCD + TRANSACTION ENTRY DETAIL RECORD

FIELD	DATA ELEMENT NAME	CONTENTS	LENGTH	POSITION
1	Record Type Code	"6"	1	01-01
2	Transaction Code	Numeric	2	02-03
3	*Receiving DFI Identification	"12200049"	8	04-11
4	*Check Digit	"6"	1	12-12
5	**DFI Account Number	"0050206653"	17	13-29
6	Amount	\$\$\$\$\$\$\$\$cc	10	30-39
7	***EDD Employer Account Number	Numeric	15	40-54
8	Individual Name	Employer's Business Name	22	55-76
9	Discretionary Data	Alphanumeric	2	77-78
10	Addenda Record Indicator	Numeric	1	79-79
11	Trace Number Indicator	Numeric	15	80-94

*Fields 3 and 4 contain the routing transit number (**12200049**) and check digit (**6**) for the Employment Development Department's (EDD) bank. The bank's name and address is: **Union Bank, 400 California Street, San Francisco, CA 94104-1302.**

Field 5 contains the EDD's bank account number (0050206653**).

*****Field 7 contains your valid EDD eight-digit employer account number.**

Effective July 1, 2016
TXP ADDENDA CONVENTION

FIELD	FIELD NAME	LENGTH	CONTENTS
	Segment Identifier		TXP
	Separator		*
1	EDD Employer Account #	8	XXXXXXXX
	Separator		*
2	*Tax Type Code	5	XXXXX
	Separator		*
3	Date	6	YY/MM/DD
	Separator		*
4	Amount type	1	T
	Separator		*
5	Amount	1-10	\$\$\$\$\$\$\$\$c¢
	Separator		*
6	Amount Type	1	T
	Separator		*
7	Amount	1-10	\$\$\$\$\$\$\$\$c¢
	Separator		*
8	Amount Type	1	T
	Separator		*
9	Amount	1-10	\$\$\$\$\$\$\$\$c¢
	Separator		*
10	Taxpayer Verification #	1-6	XXXXXX
	Terminator		\\

*** Disability Insurance (DI) and Personal Income Tax (PIT) Withholdings**

- 01100 — Semiweekly Deposit
- 01101 — Monthly Deposit
- 01102 — Next Banking Day Deposit
- 01104 — Quarterly DI/PIT Deposit
- 01301 — *Quarterly Contribution Return (DE 3D) Payment*

Unemployment Insurance (UI) and Employment Training Tax (ETT)

- 01300 — Quarterly UI/ETT Payment

Self-Assessed Penalty

- 20000 — Penalty and Interest Payment
- 20001 — Levy Payment

The information noted in the **Contents** column of Fields 4, 6, and 8 is constant information and must be included in the TXP Addenda Record.

DESCRIPTION OF THE TXP RECORD FIELDS

Field # Description

- 1 This field contains the taxpayer's EDD employer account number. **Do not add hyphens, periods, or spaces between numbers.**

- 2 This field contains the code for the type of payment being made.
Use one of the following codes:
 - 01100** Semiweekly Deposit
 - 01101** Monthly Deposit
 - 01102** Next-Banking Day Deposit
 - 01104** Quarterly DI/PIT Deposit
 - 01300** Quarterly UI/ETT Payment
 - 01301** *Quarterly Contribution Return* (DE 3D) Payment
 - 20000** Self-Assessed Penalty and Interest Payment

 - 20001** Levy Payment

- 3 This field contains the tax date for which the taxpayer is remitting (**yy/mm/dd**).

For semiweekly, monthly, next banking day, and self-assessed penalty and interest payments, use the **Payroll Date**.

For quarterly DI/PIT and UI/ETT payments, use the **Quarter Ending Date**. Valid dates are March 31, June 30, September 30, and December 31.

- 4 This field contains the amount type "T" for the first amount.

- 5 This field contains the first dollar amount being remitted. Do not add dollar signs or decimals. If no tax amount is due, enter 0.

For tax type codes 01100, 01101, 01102, or 01104, enter your **DI** amount.

For tax type code 01300, enter your **UI** amount.

For tax type code 01301, enter your **DE 3D** payment amount.

For tax type code 20000, enter your **Penalty** amount.

For tax type code 20001, enter your **Levy** payment amount.

DESCRIPTION OF THE TXP RECORD FIELDS (Continued)

<u>Field #</u>	<u>Description</u>
6	This field contains the amount type "T" for the second amount.
7	This field contains the second dollar amount being remitted. Do not add dollar signs or decimals. If no tax amount is due, enter 0. For tax type codes 01100, 01101, 01102, or 01104, enter your PIT withholding amount. For tax type code 01300, enter your ETT amount. For tax type code 20000, enter your Interest amount.
8	This field contains the amount type "T" for the total amount.
9	This field contains the Total Dollar amount of the remittance. Do not add dollar signs or decimals.
10	This field is reserved for the EDD's use; leave blank or enter zeros.

Below is an example of a record transmitted for an EDD tax payment:

705TXP*11111111*01100*160225*T*0000459204*T*0000960185*T*0001419389*000000\\

Important: Payment must include your valid eight-digit EDD employer payroll tax account number on your ACH Credit Payments.