



Date:

Account Number:

California law allows certain employers of household workers the option to pay California employment taxes for their household employees annually instead of quarterly. Information on wages paid to employees must still be reported on a quarterly basis on a form provided for this purpose. To be eligible to elect this option, an employer must:

- Be registered with the Employment Development Department (EDD) as an employer of household workers.
• Have no delinquent taxes or returns due to the EDD.
• Intend to pay \$20,000 or less in wages in a calendar year to your household employees. (The sum of all subject wages, cash or noncash, paid to all employees must be no more than \$20,000 per year.)

To elect this tax payment option, complete the election notice at the bottom of this document and return it to the address indicated below. If approved, you will be notified in writing. Once approved, the election is effective the first day of the calendar year, January 1, in which the election is filed.

As an annual payer, you will file the quarterly Employer of Household Worker(s) Quarterly Report of Wages and Withholdings, DE 3BHW, and the annual Employer of Household Worker(s) Annual Payroll Tax Return, DE 3HW. Until the EDD responds to your request, please continue to file the Quarterly Contribution Return and Report of Wages, DE 9, and the Quarterly Contribution Return and Report of Wages (Continuation), DE 9C, along with your Payroll Tax Deposit, DE 88, coupon.

Please note, if you pay more than \$20,000 in wages in any given year, the election will be terminated, your account will revert back to a quarterly payer, and you will be required to file and pay all payroll taxes owed for the year at the end of the calendar quarter.

If you have any questions or need assistance, call the Taxpayer Assistance Center toll-free at 888-745-3886 or TTY 800-547-9565, or visit the EDD website at www.edd.ca.gov to view the Household Employer's Guide, DE 8829.

Please cut and return the bottom portion of this notice to the address below. You may also fax your election notice to 916-654-9211.

EMPLOYER OF HOUSEHOLD WORKER ELECTION NOTICE

I am an employer of household workers and wish to elect to pay California employment taxes annually. I intend to pay no more than \$20,000 per year in wages to my workers. I understand that if I pay more than \$20,000 during the year, the election will be terminated and I will be required to file and pay all payroll taxes owed for the year at the end of that calendar quarter. I will also be required to file quarterly tax returns with payment for the remainder of the year. I will then need to file a new election to be eligible for this program in the future.

Signature Date

Account Number

Print Name Phone Number

Address

EMPLOYMENT DEVELOPMENT DEPARTMENT
PO BOX 826880 MIC 28
SACRAMENTO CA 94280-0001

City State ZIP Code