

- Destroy all individually identifiable EDD confidential information when its use ends, utilizing an approved method of confidential destruction.
- Permit the EDD to make on-site inspections at reasonable times and upon reasonable notice to ensure that the requirements of this MOU are being met.
- Notify the EDD within 24 hours of the revocation of a client's POA.

The EDD or _____ (Payroll Agent) may terminate this MOU by giving written notice 30 days in advance of termination to the other party setting out the effective date and grounds for termination.

This MOU will be in effect for a period of two years from the date it is signed and renewable every two years.

Payroll Agent Official:

EDD Representative:

Signature

Signature

Name

Name

Title

Title

Phone

Phone

Date

Date