

Work Sharing Employer: Log in to Your Account

If you are new to Work Sharing, refer to <u>Work Sharing Employer: Create an Account (PDF)</u> to get started.

Go to the Website

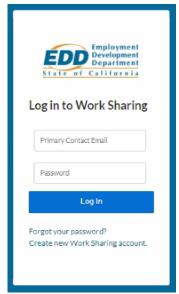
Using a Chrome, Edge, Firefox, or Safari browser, go to the **Log in to Work Sharing** page at <u>worksharing.edd.ca.gov/employer</u>.

Enter Your Information

Enter the email and password you used to create your Work Sharing account and select **Log In**.

Possible Login Issues

If you are having trouble logging in, review these possible reasons.



The Work Sharing login page.

Incomplete Account Creation

When you create a Work Sharing account, a verification email is sent. You must select the link in that email to complete the process.

- If you can't find the email, check your junk folder.
- If it has been more than seven days, the link has expired and you must go through the steps again to <u>create an account</u>.
- If the link doesn't work, call 916-464-3300.

Incorrect Information

If you get an error stating "There's a problem with your username and password":

- Check that you are entering the correct email.
 - You must enter the primary contact email that was used to create the account.
 - o Contact the account's primary contact to confirm the email address.
 - Call 916-464-3343 if you need to change the primary contact information.



• If you forgot your password, select the **Forgot your password?** link to reset your password.

Too Many Login Attempts

If you enter an incorrect username or password too many times, you will be locked out of the system for 15 minutes. You must try again later.