

WORKFORCE SERVICES INFORMATION NOTICE

Number: WSIN15-52

Date: June 17, 2016

Expiration Date: 07/17/18

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: ETPL SUBSEQUENT ELIGIBILITY REVIEW FOR CY 2016

This provides an update regarding the Subsequent Eligibility Review of the Eligible Training Provider List (ETPL) for Calendar Year (CY) 2016. The state is required to conduct an annual Subsequent Eligibility Review of programs listed on the ETPL. Please refer to Workforce Services Directive [WSD15-7](#), *WIOA Eligible Training Provider List – Policy and Procedures*, for further information on this policy.

Effective June 15, 2016, the Local Workforce Development Areas (Local Area) will have 30 days to review their approved programs, update the performance information and remove those that do not meet the minimum criteria before the state begins its review on July 18, 2016. Local Areas will need to complete the following for those programs approved only by their area:

- Review the [2014 Bureau of Private Postsecondary Education \(BPPE\) Annual Report](#):
 - Private Postsecondary Providers must maintain an Approval to Operate or an Exemption from the BPPE.
 - Program performance rates must be updated in CalJOBSSM for Program Year 2014 and meet or exceed a minimum rate of 64.2 percent.
 - Programs that do not meet the minimum performance rate must be inactivated (If the Local Area chooses to apply for a Performance Eligibility Waiver, the program must be inactivated until the California Workforce Development Board has decided to approve the program listing).
- Verify **by provider type** that institutions maintain one of the following:
 - Western Association of Schools and Colleges Accreditation
 - Chancellor's Office of the California Community Colleges Approval
 - California Department of Education Approval
 - Qualify under the Title IV of the Higher Education Act

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

- Confirm that pre-apprenticeship programs have a letter of recognition on file from a Division of Apprenticeship Standards (DAS) approved apprenticeship

Please forward any questions regarding this information to the ETPL mailbox at WSBETPL@edd.ca.gov.

/S/ JOSÉ LUIS MÁRQUEZ, Chief
Central Office Workforce Services Division