



ETPL – SUBSEQUENT ELIGIBILITY REVIEW 2017

The *Workforce Innovation and Opportunity Act* (WIOA) requires the Governor to establish procedures to assess all programs on the Eligible Training Provider List (ETPL) for continued eligibility, with the exception of the Division of Apprenticeship Standards (DAS)/Department of Labor (DOL) approved apprenticeship programs.

According to the WIOA Final Rules, *Eligibility criteria must require that providers submit performance and cost information as described in paragraph (g) of this section and in the Governor's procedure for each program of training services for which the provider has been determined to be eligible, in a timeframe and manner determined by the State, but at least every 2 years* (WIOA DOL Final Rule Section 680.460 [h] [1]).

In view of the requirements above and the recent changes to the Bureau of Private Post-Secondary Education's (BPPE) reporting requirements, the Employment Development Department (EDD) in collaboration with the California Workforce Development Board (CWDB) have established the following procedures for subsequent eligibility reviews to be performed in Calendar Years 2017 and 2018:

- Subsequent Eligibility Review in 2017 will be conducted by the Local Workforce Development Areas (Local Areas). The Local Areas will need to ensure the following for each program approved by them and listed on the ETPL:
 - All ETPL providers maintain the appropriate approval criteria (BPPE, WASC, CCCO, etc.) for continued eligibility.
 - All program information (cost information, description, locations etc.) has been updated and entered correctly in CalJOBSSM.
 - Programs that do not meet the Local Area/State criteria must be placed in an inactive status and notification to the provider(s) of this determination must follow.
- Subsequent eligibility review in 2018 will be conducted by the Local Areas as described in Workforce Services Directive [WSD15-07](#) and reviewed by the EDD to ensure the following:
 - All ETPL providers maintain the appropriate approval criteria (BPPE, WASC, CCCO, etc.) for continued eligibility.

- All program information (cost information, description, locations etc.) has been updated and entered correctly in CalJOBS.
- Programs that do not meet the Local Area/State criteria must be placed in an inactive status.
- All performance information has been updated and entered correctly in CalJOBS, and performance meets the minimum state requirement.

As noted earlier, the BPPE will not report placement rates for Calendar Year 2015. Therefore, Local Areas will not need to look at a program's placement rates as part of the subsequent eligibility review. However, Local Areas do need to ensure that all providers/programs on the ETPL have met the other criteria (approval from BPPE, WASC, CCCO, etc.) for continued eligibility and record any available performance information in CalJOBS. Those programs not meeting the appropriate approval criteria need to be inactivated.

Additional information related to the subsequent eligibility review will be provided in the upcoming revision of the ETPL Directive, including clarifications on the eligibility of pre-apprenticeship programs, secondary schools, and WIOA performance criteria.

If you have any questions regarding this information, please contact us at WSBETPL@edd.ca.gov.

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