Employment Development Department
State of California

INFORMATION NOTICE

Date: December 14, 2018 **Number:** WSIN18-17
Expiration Date: 01/14/2021

FEDERAL BONDING PROGRAM

The State of California, Employment Development Department (EDD), administers the Department of Labor's Federal Bonding Program. The program provides employers with fidelity bonds at no cost as an incentive to employ at-risk job seekers. The America's Job Center of California[SM] (AJCC) staff, comprised of the EDD field staff and Local Workforce Development Area (Local Area) partner staff, collaborate through AJCC locations to provide fidelity bonding service and issue fidelity bonds.

The fidelity bonding procedures outlined in the Federal Bonding Program Directive WSD15-02 require the AJCC staff to mail the Fidelity Bonding Certification Request and Fidelity Bonding Employer Confirmation Letter to the EDD State Bonding Coordinator (SBC).

Effective immediately, Union Insurance Group will only accept Fidelity Bonding Certification Requests through the new online application which requires AJCC staff to follow new procedures as indicated below:

1. Complete the updated Fidelity Bonding Certification Request (Attachment 1) and Fidelity Bonding Employer Confirmation Letter (Attachment 2).
2. Scan and email both fidelity bond forms to the SBC at WSBBonding@edd.ca.gov.

The Federal Bonding Program Directive WSD15-02 will be revised to reflect the new procedures and forms. In the meantime, the AJCC staff must follow the new procedures in this notice.

/S/ JAIME L. GUTIERREZ, Chief
Central Office Workforce Services Division

Attachments are available on the internet:

1. Fidelity Bonding Certification Request
2. Fidelity Bonding Employer Confirmation Letter

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.