



PROGRAM YEAR 2019 ANNUAL REPORTING

Per [Performance Guidance \(WSD19-03\) \(PDF\)](#) and [Training and Employment Guidance Letter \(TEGL\) 10-16, Change 1 \(PDF\)](#), the Employment Development Department (EDD) is responsible for submitting California’s participant and performance data, including the Effectiveness in Serving Employer data, to the Department of Labor (DOL) annually by October 1st. The EDD established the reporting timeline below for the Program Year (PY) 2019 *Workforce Innovation and Opportunity Act (WIOA) Annual Report*.

The following are key dates for PY 2019 annual reporting in CalJOBSSM and to the DOL:

End of Year Reporting Timeline

DATE	ACTION
July 1, 2020	The EDD will request the California base wage and the State Wage Interchange System files from the CalJOBS vendor and submit them for matching against the employer wage file.
July 17, 2020	Employer wage match data will be reported in CalJOBS.
July 30, 2020	All participant data must be reported in CalJOBS to meet the 30 day lockdown policy referenced in the CalJOBS Participant Reporting (WSD13-11) (PDF) .
July 31, 2020	Local Workforce Development Areas (Local Areas) that use a system other than CalJOBS to track employer services must complete Attachment 2 with data related to services provided to employers in PY 2019 (July 1, 2019 – June 30, 2020) and submit it to wsbmanageperformance@edd.ca.gov . For more information and definitions related to employer data, please see Attachment 1.
August 3, 2020	The EDD will begin to submit the 4 th quarter Participant Individual Record Layout (PIRL) file to DOL.
August 14, 2020	4 th quarter file due to DOL.

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

DATE	ACTION
August 31, 2020	Last day for Local Areas to input supplemental wage data, Measurable Skill Gains, and Credential Attainment data for participants included in the PY 2019 Annual Report. Guidance related to acceptable supplemental wage data under the WIOA can be found in TEGL 26-16 (PDF) .
August 31, 2020	Any Local Area with a Pay-for-Performance contract must submit the ETA 9174, Pay-for-Performance Report to wsbmanageperformance@edd.ca.gov .
September 1, 2020	The EDD will begin to submit the PY 2019 Annual PIRL file to DOL.
October 1, 2020	The PY 2019 Annual Report is due to DOL.

The following are key dates to determine the participants included in the PY 2019 Annual Report:

Time Periods for PY 2019 WIOA Annual Report Performance
Due Date: October 1, 2020

Reporting Item	Time Period (Exit Cohort) to be Reported
Number Served (Reportable Individual)	7/1/19 to 6/30/20
Number Exited (Reportable Individual)	4/1/19 to 3/31/20
Number Served (Participant)	7/1/19 to 6/30/20
Number Exited (Participant)	4/1/19 to 3/31/20
Employment Rate 2 nd Quarter After Exit	7/1/18 to 6/30/19
Employment Rate 4 th Quarter After Exit	1/1/18 to 12/31/18
Median Earnings 2 nd Quarter After Exit	7/1/18 to 6/30/19
Credential Attainment Rate	1/1/18 to 12/31/18
Measurable Skills Gain	7/1/18 to 6/30/19
Effectiveness in Serving Employers: Retention with the Same Employer	1/1/18 to 12/31/18

If you have questions related to this information, please contact the Program Reporting and Analysis Unit at wsbmanageperformance@edd.ca.gov.

/s/ JAIME L. GUTIERREZ, Chief
Central Office Workforce Services Division

Attachments available on the internet:

1. [Effectiveness in Serving Employers Data Definitions and Parameters \(PDF\)](#)
2. [Effectiveness in Serving Employers Data File Layout \(XLSX\)](#)