

PAYROLL REPORTING AGENT REGISTRATION FORM

Please complete and return this *Payroll Reporting Agent Registration Form*, DE 973B, if you will be registering as a Payroll Reporting (P/R) Agent with the Employment Development Department.

Note: This request cannot be processed if the following information is missing.

1. Payroll Reporting Agent Company Information:

Federal Identification Number: _____

Business Name: _____

Address: _____

2. Payroll Reporting Agent Contact Information:

Representative Name (*Primary*): _____

Phone Number: _____

Fax Number: _____

Representative Name (*Secondary*): _____

Phone Number: _____

Fax Number: _____

3. Total number of clients to date: _____

4. Will you be filing electronically? Yes No

Mail this **completed registration form** and **client listing** to:

Attention: Agent Desk
Employment Development Department
Account Services Group, MIC 13
PO Box 826880
Sacramento, CA 94280-0001
Fax Number: 916-654-9211

For additional information, contact the Agent Desk at 916-654-7263.

INTERNAL USE ONLY: PR AGENT CODE NO.: _____